

Arrival Guide

Practical information to help you prepare for the European Week of Regions and Cities 2026, 12 to 14 October 2026.

Venues

The two main venues of the EURegionsWeek 2026 are:

European Committee of the Regions Jacques Delors Building (JDE)	SQUARE Brussels Convention Centre
Rue Belliard 99-101	Mont des Arts
1040 Brussels	1000 Brussels

The **Opening Session** takes place at the European Parliament, Altiero Spinelli Building, European Parliament Hemicycle.

Some **Regional Partnership sessions take** place at the venue of the session organiser. Please check the location of your session in your personalised agenda.

Before you arrive

Make sure you have your **personal entry QR code** and a **valid identity card or passport** with you.

Your QR code was sent to you via email on Friday 09/10. The digital QR code on your phone is sufficient; you do not need to print it. In case you cannot find the mail please check your spam folder and add contact@euregionsweek.eu to your safe senders list. If you still cannot locate it, please contact Secretariat at contact@euregionsweek.eu

Driving licences are not accepted as identification documents.

Please also check that the first and last name in the QR code mail correspond to your official identification document.

Collecting your badge

Your personal QR code is required to collect your event badge. Scan your QR code at one of the kiosks at the entrance of the venues.

To collect your badge please go to:

Jacques Delors Building (JDE)

- 9 October: 11:00–15:00
- 12 October: 08:00–18:00
- 13 October: 08:00–18:00

SQUARE Brussels Convention Centre

- 14 October: 08:00–19:00

If you have already collected your badge, you may proceed directly to the meeting rooms.

Your badge is **valid for the entire duration of the event**. Please wear it visibly at all times.

Security and entry

All participants and bags must pass through security screening at the entrance of the buildings.

To allow sufficient time for badge collection and security checks, we recommend arriving **at least 45 minutes before the start of your session**.

Please avoid bringing suitcases or large trolley bags. Large suitcases are not permitted inside the venues.

Cloakrooms are available at both main venues.

A dedicated **fast lane at SQUARE** is available - please reach it if mentioned in your QR email.

Access to sessions

Please check your [personalised agenda](#) in the event platform and make sure you know the building and room of each session you are registered to and allow sufficient time to reach them.

Access to sessions is managed through your event badge. Conference assistants will scan your badge at the entrance of the meeting room.

You can access the sessions for which you are registered.

Registrations are closed. Should you wish to attend a session you are not registered to, please check with the conference assistants at the session doors. You will be allowed should there be capacity in the room. If you are registered for a session but do not enter within **5 minutes of the scheduled start time**, your place may be given to another participant.

Getting to the venues

Please note that there may be some disruptions to public transport on Monday 12 October. We recommend checking the [STIB-MIVB website](#) for the latest information.

Jacques Delors Building

The European Committee of the Regions is accessible from several public transport stops and stations:

- **Maelbeek/Maalbeek** – metro and bus
- **Schuman** – metro, bus and train
- **Luxembourg/Luxemburg** – bus and train
- **Leopold Park** – bus
- **Trèves/Trier** – bus

SQUARE Brussels Convention Centre

SQUARE is located next to **Brussels Central Station**, which is served by trains, trams, metro and buses.

The nearest paid parking is **Parking Albertine**.

Accessibility and assistance

If you have accessibility needs or require assistance during the event, please consult our [Accessibility Guide](#) for practical information on transport and features of the venues.

If you require specific information or assistance, please contact us at contact@euregionsweek.eu before the event.

During the event, our teams will be available at the information desks to provide assistance.

A green event

EURegionsWeek is a paperless event.

We encourage you to:

- bring your own reusable water bottle; water fountains are available at the venues;
- use public transport or walk where possible;
- return your event lanyard at the end of the event;
- let us know how you plan to travel to the venue by completing our travel survey.

Thank you for helping us reduce the environmental impact of the event. [Please fill in this survey](#).

Questions and support

For general enquiries and platform-related questions, please contact:

contact@euregionsweek.eu

We look forward to welcoming you to Brussels for EURegionsWeek 2026.